

Only use this form if you've completed an application for a driver licence or endorsement and need to sit or resit your test.

What is your New Zealand driver licence number? (if you know it)

Personal details

What is your surname or family name?

Your full first name?

Middle names?

Are the names on this form different from the names on your supporting ID? (including your driver licence)

☐ No

☐ Yes

→ My previous name was:

→ I provide the following document to support the name change:

Tick a box.

See back page for a list of suitable documents to support a name change.

Giving your phone numbers is optional.

What is your date of birth?

What are your contact phone numbers?

Mobile

Other

Day Month Year

Address

Has your address changed since you made your last application?

☐ No

☐ Yes

→ Please enter your new address below.

What is your new physical address?

What is your new mailing address? (if different from above)

Would you like your address printed on your licence?

☐ No

☐ Yes

→ ☐ Physical address

OR

☐ Mailing address

What is your email address?

If your address is on your licence, you may need to pay to remove or change it later. For more information go to www.nzta.govt.nz/address-on-licence

Giving your email address is optional (see page 2).

Licence class & type

Test type: ☐ Theory ☐ Restricted ☐ Full ☐ On-road safety

Class: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6

Endorsement: ☐ Passenger ☐ Vehicle recovery ☐ Driving instructor

Read Driver licence classes (Factsheet 11) for a full description of driver licence classes.

Tick the test type and class or endorsement you're applying for.

Agent stamp & initials

Declaration

I state that, to the best of my knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a driver licence.

Signature of applicant

Date

Day Month Year

Office use only

Agent initials

Time ID chkd

DLR user ID

Fee paid (GST included)

Date paid

Appointment

You must not be late for the appointment time shown or you won't be able to sit the test and you may have to pay another test fee.

Fee paid (GST included)

Date paid

☐ Theory test

- You must present photo ID to the person supervising the theory test. This could be your **New Zealand photo driver licence** (which can be current or expired up to 2 years) or your current **New Zealand passport**. If you don't have either of these documents, you'll need to provide 2 other acceptable forms of evidence of identity. Please read *Identification for driver licensing* (Factsheet 20) for the list of other acceptable documents.

☐ Practical test

- You must present either your **current photo driver licence** or your **current temporary driver licence with photo ID** (eg **Kiwi access card** or **18+ card**, **student ID card**, **current or expired passport**) to the person conducting the practical driving test.
- Read the *Practical tests* section over the page for more important information about your test.

Agent stamp & initials

Tax invoice when receipted
NZ Transport Agency Waka Kotahi
GST Reg. No. 89-364-086

Date of appointment

Time

Location of test

Proof of name change

If you want to change the name on your driver licence or if the name on your identity documents isn't the same as the name on your licence, you'll need to provide acceptable evidence of name change. This must be an original (not a copy) of one of the following documents issued in New Zealand:

- your marriage or civil union certificate
- your copy of particulars of marriage or civil union
- your dissolution of marriage or civil union order
- a certificate of annulment
- a deed poll certificate, change of name certificate, or birth certificate showing both names
- a statutory declaration issued by Births, Deaths and Marriages confirming the name change.

Note: if your evidence of identity and name change documents don't provide a clear link to the name currently on your driver licence, you may be required to provide additional documentation.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. You must always carry your licence with you when you drive.

Your address will be recorded on the Driver Licence Register. Please notify NZ Transport Agency Waka Kotahi (NZTA) immediately if your address changes.

If your old licence is replaced by a new version, you must surrender the old version under s30 of the Land Transport Act 1998.

It's an offence to supply false or misleading information and may lead to court action. You could lose your licence or get a fine.

More information

This form is a general guide only. It doesn't replace legal advice, and your exact requirements depend on legislation.

For more information about driver licences and tests go to www.nzta.govt.nz/licence

Changing or cancelling

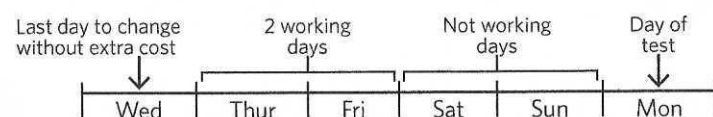
If you need to change or cancel your test, please do it as early as possible, so someone else can take the test time.

For a *theory* test, go to a driver licensing agent.

For a *practical* test, go to www.nzta.govt.nz/online or an agent.

If you're applying for a truck licence (class 2-5) or motorcycle licence (class 6) or renewing your licence, there are no fees to change, cancel or rebook your test.

If you're applying for a car licence (class 1), you may need to pay fees to change or rebook your test. If you change or cancel your test more than 2 full working days in advance, the fee you pay will be lower. It's free to change a practical test online if it's more than 2 full working days away. To check the fees go to www.nzta.govt.nz/test-fees



Email address

Giving us your email is optional. By giving us your email, you agree that NZTA may communicate with you by that email address. This includes application updates, asking for feedback, reminders and formal notices. For a full list of how we might use your email go to www.nzta.govt.nz/email-use or ask the agent. We recommend using an email address that's unique to you, so only you can see information we send you.

Privacy information

The information requested is required for NZTA (and its agents) to process your application for a driver licence, to produce your photo driver licence card, and to maintain the Driver Licence Register. Collection of this information is required by part 3 of the Land Transport (Driver Licensing) Rule 1999.

Your photo may be captured for the purpose of printing it on your driver licence card. Your photo may also be used by the Department of Internal Affairs, Department of Corrections, Ministry of Justice, Ministry of Business, Innovation and Employment (Immigration), New Zealand Customs Service, and the New Zealand Police for the purposes of identity verification and law enforcement under section 200 of the Land Transport Act 1998, or for one of the purposes outlined in part 7 of the Privacy Act 2020. Your photo may therefore be disclosed to one of these agencies, for one of these purposes.

NZTA (and its agents) will hold, store, use, and disclose any personal information collected on this form in accordance with the Land Transport Act 1998 and the Privacy Act 2020 (part 7, in particular, which authorises the disclosure of this information in certain circumstances). NZTA (and its agents) may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services.

To assist in keeping the Electoral Roll up-to-date, the Electoral Enrolment Centre operates an authorised information matching programme with NZTA under s263B of the Electoral Act 1993.

To keep the Driver Licence Register up-to-date NZTA also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

You're entitled to access, and request the correction of, any readily retrievable personal information held about you by NZTA. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz

Practical tests

You must provide the vehicle for the test. It must:

- be the same weight and type as the licence class you're applying for
- be clean, tidy and safe
- have a current vehicle licence displayed, and a current road user charges (RUC) licence displayed if applicable.
- have a current certificate of fitness (CoF) or warrant of fitness (WoF) displayed and meet CoF or WoF standards (we recommend you arrive at least 15 minutes before your test time so you can check your vehicle is up to standard before the test starts).

If your vehicle isn't up to standard, you won't be able to sit the test.

If you're sitting your restricted test in an automatic vehicle your licence will only allow you to drive automatic vehicles.

If you're applying for a motorcycle licence, the motorcycle you use for the test must be LAMS-compliant (Learner Approved Motorcycle Scheme).

If you normally wear glasses or lenses to drive make sure you bring them with you to the test.

For a test-day checklist go to www.nzta.govt.nz/on-the-day