

MR13B - NOTES

1. Change of registered person

You must let us know immediately if you've bought or acquired a vehicle. You can complete this form at an agent or go to www.nzta.govt.nz/online to let us know online.

If the vehicle is subject to continuous vehicle licensing, you must license it, or exempt it from licensing, from the date this form is processed. Go to www.nzta.govt.nz/vehicle-licensing for more information about continuous vehicle licensing.

Any person who supplies false or misleading information on this form commits an offence and is liable for a fine up to \$5000.

2. Acknowledgement

After this form has been processed we'll send a letter to the last registered person to confirm that they're not recorded against the vehicle any more (please note that sometimes exceptions exist that stop the letter from being sent).

3. Waka Kotahi NZ Transport Agency trader customer no.

Only complete if the MR13B is being presented by a trader.

4. Lease company customer no.

Only complete if the vehicle is leased and the lease company wants to receive the licensing reminders instead of the registered person.

5. Identification

Individuals - you should present your current New Zealand driver licence. If you can't present your driver licence then you must provide documents which provide proof of your full name, date of birth and signature (eg passport or credit card AND birth certificate). Note: if you use your driver licence as identification then we may update your driver licence address for you as well.

Companies - incorporated organisations may have a Waka Kotahi NZ Transport Agency customer number which can be used as identification. If you don't have a customer number then you must provide evidence of your NZBN or a certificate of incorporation. You can go to www.nzta.govt.nz/form-MR36 to download a form to apply for a customer number. If you're unincorporated, you can provide evidence of your NZBN and your driver licence or proof of your full name, date of birth and signature. Go to www.nzta.govt.nz/NZBN for more information.

6. Certificate of registration

We'll send the new registered person a *Certificate of registration* (MR3) within seven days of this transaction.

NOTE: the *Certificate of registration* is NOT a certificate of legal ownership, but is just a record of the registration details held for the motor vehicle.

7. Model

State the manufacturer's designation (eg Corolla, Commodore) - not the year of manufacture.

8. Industrial class/road transport code

These two panels are used for statistical purposes only and don't affect the licensing of this vehicle.

Road transport codes:

01 Log haulage	05 General goods line haulage	09 Heavy haulage	13 Bus service - urban	17 Taxi service
02 Stock cartage	06 General goods local	10 Courier - urban	14 Bus service - inter-urban	18 Limousine service
03 Refrigerated transport	07 Bulk cartage solids	11 Courier - rural/inter-urban	15 Bus service - school	19 Shuttle service - urban
04 Furniture removals	08 Bulk cartage liquids	12 Vehicle recovery service	16 Tour and charter service	20 Shuttle service - inter-urban

9. Change of usage

If you're going to change the way the vehicle is used, it may need to be reclassified for licensing purposes. To change the vehicle's usage please complete an *Application to change vehicle usage* form (MR14).

10. Road user charges (RUC)

You must pay RUC if your vehicle is diesel powered, or has a manufacturer's gross vehicle mass (GVM) of more than 3.5 tonnes (3500kg), or is powered by a fuel not taxed at source. You should make sure that the vehicle has a current RUC licence before you buy it. For more information go to www.nzta.govt.nz/ruc or call us on 0800 655 644.

11. Address

You must provide a New Zealand physical and mailing address. Overseas addresses are not acceptable.

12. Email address

We'll use your email to send your vehicle licensing reminders and driver licence renewal notices to you (instead of paper notices) as well as other notifications that become available by email. We may also ask for feedback on our services or contact you about motor vehicle registration and licensing.

We recommend using an email address that's unique to you, so only you can see information we send you.

13. Change of registered person online

You can also go to www.nzta.govt.nz/online to process this transaction online. You'll need a New Zealand driver licence, and a credit card or your internet banking details to pay through POLi (Pay OnLine). If you pay online, Waka Kotahi accepts Visa or MasterCard debit or credit card.

14. Your information

The particulars you provide will become part of the Motor Vehicle Register. Collection, dissemination and release of this information is authorised by Part 17 of the Land Transport Act 1998. Corresponding information held on other parts of the Land Transport Register may be amended. Waka Kotahi may authorise third parties to have access to your name and address, however you can choose to opt-out of this. Go to www.nzta.govt.nz/register-information for more information.

Under the Electoral Act 1993, s 263B, the Electoral Enrolment Centre operates an authorised information matching programme with Waka Kotahi. The Privacy Act 2020 provides rights of access to, and correction of, any readily retrievable personal information held about you. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz

15. Goods service licence

If your vehicle has a gross vehicle mass of 6000kg or over and is capable of carrying goods, you must hold a goods service licence. For more information go to www.nzta.govt.nz/factsheets/47 or call us on 0800 822 422.

16. Personalised plates

If the vehicle has personalised plates attached and you're buying these with the vehicle, you'll also need to notify LicenSys (plate supplier). Go to www.licensys.com for more information or contact LicenSys on 0800 REMAKE (736253). If you're not buying the personalised plates with the vehicle, the seller will need to complete an *Application for replacement plate* form (MR6A) to remove the personalised plates from the vehicle before you complete this form.

17. Additional information

For more information go to www.nzta.govt.nz/vehicles or call us on 0800 108 809.

Individuals can do this online (with a valid New Zealand driver licence): www.nzta.govt.nz/online

Vehicle details

Waka Kotahi trader customer no.
(trader to complete when selling a vehicle - see note 3)

Lease company customer no.
(lease company to complete - see note 4)

Plate number

Make

Model (see note 7)

VIN/chassis no.

Identification details

You must present ID with this form.
(see note 5)

New Zealand driver licence no. and card version no.

OR

Waka Kotahi customer no.

New Zealand Business Number (NZBN)

Industrial class/road transport code

(see note 8)

Please note: this is not your vehicle's usage. If you are going to change the way the vehicle is used, you will need to complete another form. See note 9.

Industrial class

- | | |
|--------------------------|------------------------------|
| 01 Private | 08 Electricity/gas/water |
| 02 Mining/quarrying | 09 Wholesale/retail/trade |
| 03 Manufacturing | 10 Tourism/leisure |
| 04 Construction | 11 Business/financial |
| 05 Vehicle trader | 12 Community services |
| 06 Transport non-road | 13 Commercial road transport |
| 07 Agri/forestry/fishing | |

Road transport code

(complete only if industrial class is 13 - see note 8 for road transport codes)

Have you read all the important notes on the back page of this form?

Details of new registered person

Note: this form must be completed by the person who has bought or acquired the vehicle.

Last name/company name

Full first names

☐ Male ☐ Female

Trading as/representing (if applicable)

Date of birth

Please give your current physical address.

New Zealand physical address

Note: we may update your driver licence address as well.

New Zealand mailing address (if different from physical address)

Email address (optional, see note 12)

Signature of new registered person

Note: this form must be signed by the person who has bought or acquired the vehicle.

I certify that the particulars given are correct and that I/we are lawfully entitled to possession of the vehicle.

X

Contact phone no.
(optional)

(0)

FOR OFFICE USE ONLY

New Zealand Government

DO NOT detach until transaction completed - lower section to go to customer, upper section to be batched.

Types of ID sighted

Input

Payment number

Total payable (GST inclusive)

Chkd

Date stamp

06/21

Plate number

Total payable (GST inclusive)

Date stamp